

Organisational Policies

Financial

- Reserves
- Anti-bribery policy
- Anti-fraud policy
- Schedule of delegated financial authority
- Financial procedures

Human Resources

- Terms and Conditions of Employment
- Induction
- Probation
- Other paid employment
- Notice of termination
- Salary
- Tax and National Insurance
- Pension
- Allowances
- Place of work
- Hours of work
- Flexibility
- Job Description
- Performance
- Supervision
- Appraisal
- Performance Management
- Holidays:
 - Public holidays
 - Annual leave
- Other leave:
 - Maternity/paternity/antenatal/adopters/parental leave
 - Bereavement leave
- Sickness absence
- Flexible working
- Code of conduct
- Capability
- Grievance policy
- Recruitment and selection
- Staff learning and development
- Redundancy
- Dignity at work (bullying and harassment)
- Disciplinary procedures
- Disciplinary rules
- Whistleblowing
- ICT
- Social media
- Drugs and alcohol
- Volunteering

General organisational policies

- Equality and diversity
- Disability
- Safeguarding
- Data protection
- Health and safety
- Risk
- Complaints
- Confidentiality
- Conflicts of interest
- Gifts and hospitality
- Environmental sustainability