

# MANAGEMENT COMMITTEE SELF-ASSESSMENT

The following self-assessment is designed for you to reflect on your role as a Management Committee member and consider any areas that you would like further support or information.

AREA	YES / NO	ACTION REQUIRED (how to improve in this area)
<p><b>Vision and Leadership</b></p> <ul style="list-style-type: none"> <li>● Is the vision and mission of the organisation clear?</li> <li>● Are the values of the organisation clear?</li> <li>● Are you aware of the key issues &amp; changing environment relevant to your organisation/sector?</li> </ul>		
<p><b>Roles and Responsibilities</b></p> <ul style="list-style-type: none"> <li>● Are Management Committee role descriptions and expectations clear?</li> <li>● Do you receive the information you need prior to meetings?</li> <li>● Do you understand the organisation's financial position?</li> <li>● Do you feel you have an equal input into committee business and decision-making?</li> <li>● Is decision-making always in the best interests of the organisation?</li> <li>● Are conflicts of interest dealt with effectively?</li> <li>● If you are on a sub-committee, are you clear about your role, delegated authority and lines of reporting back to the Management Committee?</li> </ul>		
<p><b>Legal Structure / Charitable Status</b></p> <ul style="list-style-type: none"> <li>● Is your organisation's legal structure clear?</li> <li>● Is the purpose of your governing document clear?</li> <li>● Do you feel fully aware of your legal responsibility?</li> <li>● If a charity, do you understand what this means?</li> <li>● Is your charity meeting the public benefit requirement?</li> <li>● Does the committee source professional advice when needed?</li> </ul>		